

Delaware Elementary PTA Meeting Agenda
April 4, 2023 @ 6:30 – 7:45 PM

Attendance: Elise Miller, Krystal Drumheller, Chelsea Clark, Kristen Key, Lacy May, AJ Tilus, Erin Olearnik, Courtney Whittington, Carrie Naber, Becky Sapp and Valerie Mullen

Introductions

- Call to order

Secretary's Report – Carrie Naber

- Secretary's report of the March meeting minutes passed by majority board vote and has been posted to the Delaware PTA web page

Treasurer's Report – Sarah Crispen

- Review February Revenue and Expenses and Account Balances

Incoming:

Ramathon (tshirt) \$200
Spirit night \$181.59
Bingo \$3489.79
Gen \$962

Outgoing:

Bingo \$2278.98
Bookfair \$168.15 (breakfast)
Conf. meals \$680.40
Bidding Owl \$306.51 (no income yet)

General Fund: \$16,179.09

Playground Fund: \$40,684.38

- Reimbursement Form Required Along with Receipts
 - Ensure all information is filled out completely
 - All reimbursement checks will be placed in mailboxes in the office

Hospitality – Courtney Whittington

- Cares and Concerns
- Conference Meals
 - Monday – coffee truck
 - Massage therapist coming back – working on dates
 - Drawing for prizes throughout the week
 - Theme or idea to celebrate the teachers – each day of the week - looking for ideas
 - Sign up genius for stock the lounge
 - Drinks (drop off time option)
 - Prizes for everyone at end of the week plus drawings
 - Suggestions

Family Activities – Lacy May

- Bingo Night
- Teacher experiences: \$935
- Community experiences: \$415
- Art project: \$329
- 50/50 raffle: \$425.50
- Idea: raffling off experiences to make more equitable (can include in pre-sale)
- Lacy and Amanda to meet to review event what worked and what could change
- T-shirt for Rhythamettes – donating another t-shirt
 - Thank you to everyone for the help over last few months for bingo night and silent auction
 - Closed out auction on Friday, March 31
 - Would love feedback regarding bidding owl
 - \$6130.29 – nice work!
 - 6 unpaid –

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- 7-day grace period adequate for those who are delinquent in pick-up/payment
- sent out messages via Bidding Owl and Delaware email
- Pay prior to picking up items
- Give hard deadline by next Monday
- Offer to next person in line
- Label items for pick up and leave at office for staff placing in their mailboxes
- Outstanding items – there are individuals who are interested in purchasing also place on our Facebook page

Fundraising – Elise Miller

- Ram-A-Thon Fundraiser
 - Starts on Friday
 - Email from Elise for prizes, nightly challenges and details of the event
 - AJ to make a video with nightly prizes to show right after announcements (beginning of day)
 - Live announcements at school letting everyone know what's going on for prizes/challenges (end of day)
 - Cash donation option added for this year
 - Envelope for cash donations coming in from students
 - Encourage kids to register on the site for a prize (teachers can do this for their students, if needed)
 - We have sponsors for t-shirts Elise to confirm some pending sponsors
 - Troubleshooting how to keep track funds coming in for some of the challenges/prizes/shoutouts – potentially invoice via Square
 - Website similar to last year
 - Elise to start handing out prizes at 8:50 starting with 5th grade – Chelsea to send Elise special's schedule
 - Should be done by 10 AM
 - Need to check on Iowa Cubs game – May – need to line up bussing – by mid-April
 - Consider combining game timing for ram a thon prize with top performing kids for testing – May 11
- Scheduled spirit nights
 - March- 21st Urban Air
 - April- Nothing (Focus on Ram-a-Thon)
 - May- Over the Top – TBD
 - Not doing Human Sundae this year

OLD BUSINESS

- Reminder: Pay Membership Dues to Treasurer
 - \$5.00 annual membership fee (each member will receive a window decal sticker)
 - Paid by cash, check to Delaware Elementary PTA or Venmo @sepdelawarepta
- Interact Club Contact
 - Advisor Gabe Young
 - Gabriel.young@southeastpolk.org
- Nomination Committee Update
 - Voted on adding a third assistant for fundraising and family activities - passed
 - New Board 2023 – 2024 voted and approved

President – Elise Miller

Treasurer – Sarah Crispen

Secretary – Carrie Naber

Vice President of Family Activities – Amanda Robinson

Family Activities Assistant #1 – Lindsay Klein

Family Activities Assistant #2 – Lacy May

Family Activities Assistant #3 – Gina Frizzell

Vice President of Fundraising – Becky Sapp

Fundraising Assistant #1 – Mariah Austin

Fundraising Assistant #2 – Krystal Drumheller

Fundraising Assistant #3 – Kristen Keys

Hospitality Director – Courtney Whittington

Hospitality Assistant – Valerie Mullin

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Book Fair Coordinator – Valerie Mullin

- 5th Grade Committee Update – Elise
 - Found additional support for planning
 - Broken arrow for t-shirts
 - Contacting Great Escape for more information
 - Going to park
 - Cinch bags, water bottles, pizza,

NEW BUSINESS

- Two \$500 scholarships for Dollars for Scholars
- Kindergarten round-up April 12 – PTA presentation to parents

PRINCIPAL / TEACHER UPDATE

- Chelsea: test prep for end of school year
- Surveys send out to students – commissions for learning and leader in me
- How to create more awareness on performance profiles 3rd and 5th grade next week
- Lots of Facebook posts for March madness competition

NEXT PTA MEETING: TUESDAY, May 2 @ 6:30-7:45 PM IN LIBRARY (FREE Child Care Available)