

Delaware PTA Meeting November 3, 2020

Members Present:

Elise Miller, Rorrie Stapes, Dorene Gallant, Annie Peyton, Lindsey Klein, Niki Anderson, Jodi VanWyk, Erin Olearnik, Krystal Drumheller, Carrie Naber, Kevin Walker, AJ Tilus, Sarah Lounsberry, Susan Moeller, Sarah Crispen, Amy Colton, Kendra Carlson, Jen Woodley

Introductions:

The meeting was called to order by Krystal at 6:32 PM.

Call to order

- Review Teacher/Staff Survey
 - o 86% positive and 14% negative
 - o Areas of opportunity:
 - Communication
 - o Start monthly communication through infinite campus with all upcoming events
 - o Increase teacher communication – provide a weekly communication of PTA information and more frequently as items are coming up
 - o Emails will go out to teacher to get preferences on snacks for lounge
 - o Google doc will be emailed in February to teachers to vote on their meal for March conferences
 - Conference meals
 - o Increase communication for reminders
 - Stocking the lounge
 - o Looking for more healthy options
 - Changes with book fair
 - Boosterthon
 - o Issues with the virtual platform
 - Fundraising that doesn't require a lot from teachers in the classroom
 - o Outside of the school
 - o Increased restaurant/spirit nights to supplement fundraising
 - o Completely virtual fund raiser with popcorn sales
 - o Butter braids currently going on now

Secretary's Report – Carrie Naber

Secretary's report of the October 2020 meeting minutes passed by majority board vote posted to the Delaware PTA web page <https://www.southeastpolk.org/school/delaware-elementary/pta/>.

Treasurer's Report

- o Review October Financials
- o Revenue:
 - o Boosterthon - \$2864.35
 - o Spirit Wear - \$114.00 {Vandalia}
 - o Restaurant Nights - \$656.20 {Great Escape, August}
 - o School Supply Boxes - \$77.73
 - o PTA Membership - \$70.00
 - o Misc Donations - \$165.00 {Wellmark/Misc Donation}Expenses
- o Expenses
 - o Boosterthon - \$1,530.19
 - o Staff Supplies - \$200
 - o PTA Teacher Gifts - \$58.29 {2nd Microwave}
 - o Hospitality/Teacher Appreciations - \$115.24
 - o Conference Meals - \$711.45
 - o Olive garden was cost effective and we were under budget

Hospitality – Niki Anderson

- Cares and Concerns
 - Emily Berglund had baby girl Olivia Grace
 - Niki to send to her house – contact Dawn for mailing address
 - Kendra – father in law
 - Card will be going to her tonight
- October – National Principal Month
 - Thank you to Kevin for all that you do for our school, staff and kids
 - Gift card to Outback and favorite snacks
- Stocking the Lounge
 - Next Event
 - Google doc sent out for wish lists and wants
 - Received great ideas from teachers
 - Wished there was a toaster in the teachers' lounge – Niki to purchase one
 - Based on COVID recommendations we'll place in main lounge – ask Kevin with any questions/concerns
- Adopt a Classroom in December
 - Help replenish supplies mid-year
 - Parent/grandparent could adopt a classroom to help with classroom supplies
 - Get list of supplies of the overstock/overflow from Kevin
 - Niki and Jodi to get information out to the teachers soon
- Cookies and cocoa for teachers
 - December 2 after school is out – Kevin to double check to make sure teachers are in the building
 - Cookies from local bakery – holiday goodies/refreshments for meetings
- Conference Meals Discussion
 - Apologized to teachers for missed meals on Thursday night due to set time
 - Concern for switching to Olive Garden
 - Fireside was not required to wear masks/gloves while preparing food
 - Made decision to use Olive Garden last minute
 - In the future Niki will send out google doc earlier in the planning process
- Book Fair
 - Change from Scholastic and Follett
 - Due to misinformation from Scholastic
 - Originally there was not going to be shipping charges and then switched last minute
 - Originally allow for 40% kickback in scholastic dollars and reduced to lower percentage last minute
 - Did not close scholastic – still have account with them
 - Reason for Change
 - Allowed for us to keep 40%
 - Process was seamless for ordering/delivery
 - Delaware made more money than other district schools – more books in more kids' hands
 - Great in-person set up if able to do in spring; send case and that's it
 - Terri taking on larger role

Family Activities – Annie Peyton

- Facebook Event: Review The Great (Virtual) Pumpkin Contest
 - Carve pumpkins, tag PTA, most likes = most votes
 - Share Winners
 - Top two fun fall prize package
 - All entries for drawing for \$10 Hy-Vee gift card
 - 15 different families post pictures

- Erin Olearnik and Tiffany Christiansen – fall package free pie from Village Inn, book of Charlie Brown Greatest Pumpkin, large bag of kettle popcorn
 - Annie delivering prizes
 - Shawna Morris – won gift card and sending it home with her daughter this week
- Donuts with Santa – December 5th {10a – 12p}
 - Drive Through edition
 - Finalizing times – potentially reducing to 1 ½ instead of two hours
 - Discuss Volunteer Needs
 - Santa will be able to attend our event – waiting and greeting as people are driving by
 - AE donated 50 milks plus discounts on oj; planning on purchasing prepackaged donuts
 - Goodie bags for winter activities for kids/crafts in a bag
 - Brook Run residents will let us borrow inflatables for the morning
 - Will send out sign up genius for volunteers
 - Looking into getting warmers for volunteers
 - JP Party Rentals – for donations of equipment/inflatables? Do we need a generator? Annie to double check
 - We do have outdoor electrical and extension cords, if needed

Fundraising – Elise Miller

- Fun Run – Review of Potential Programs
 - Elise has reached out to a few companies
 - Clay utilizes three volunteers but their set-up is a little different
 - Elise to set up separate meeting regarding 2021 options
- Potential Dates – requests to avoid beginning of the school year
- Discuss Use of Boosterthon 2021-2022 – Vote Yes/No
 - Discuss Various Options - Vote
 - Full Service: What you have done the last few years
 - Booster Team on campus takes care of all program logistics
 - Your Job: Communication with families/teachers
 - Percentage keep is a sliding scale - starts at 50% & base cost \$2,000
 - Shared Service:
 - Booster team does your Pep Rally and Event Day for you
 - Delaware volunteers would:
 - pack and deliver prizes daily
 - communicate with teachers and families to promote program
 - Percentage keep starts at 60% & base cost of \$2,000
 - DIY (Do it Yourself) Service:
 - Booster provides prizes/flyer shipment & funrun.com
 - Delaware volunteers would do the Pep Rally, Team Days, and Event Day
 - Percentage keep starts at 70% and base cost of \$1,000
- Schedule for 2020-2021
 - Spirit Nights
 - October 27 – Raising Cane’s {Profit – waiting for final number}
 - November 23 – Pizza Ranch {11:00a – 8:00p}
 - December 14 – Panda Express {10:30a – 9:30p}
 - January – Culvers – date TBD
 - February/March - TBD
 - April – Iowa Cubs - TBD
 - May – Over the Top – more details coming in winter
- Upcoming Fundraisers
 - November 2 – 15 – Butter Braid Sales
 - Paper Order Options and Online Options

- Want to discuss with Dawn/Kris on pick-up process
 - Perhaps be in breezeway with product outside?
 - Next Tuesday/Wednesday to get into building to count money and enter orders online – Elise and Dorene
 - Kevin thinks we'll be able to get into the building
 - Discuss Parent Pick Up Options
 - Volunteers Needed
 - What do we do if product is not picked up?
 - Potentially throw in freezer
 - Butterbraids fundraising will be going to the 68 fund not 5th grade celebration
- November 30 – December 4th – DoubleGood Popcorn Sales (All Virtual Fundraiser)
 - Orders and payment collected online
 - Orders are delivered directly to purchaser's address
 - Should ship before Christmas

New Business

- 5th Grade Celebration
 - Sub Committee – Dorene Gallant, Elise Miller and Rorrie Stapes – perhaps reach out to Heidi VanCleave
 - Volunteers – any other volunteers reach out to Krystal
 - Shirt Design Process Started
 - Potentially have masks with class of 2028 written
 - Reaching out to teachers for feedback
 - Sling backpacks were a hit
 - Would like some additional ideas and then kids can vote
 - Enjoyed gift cards for ice cream
 - Determine what students are wanting – kids provide suggestions and the vote
- PTA Membership
 - PTA Membership Dues
 - Venmo Account Established @delawareptasep

PRINCIPAL'S / TEACHER'S UPDATE

Teachers Update:

- Thanks for donuts and coffee on Monday
- Great to have everyone back

Mr. Walker – Principals Update

- Impressed with students and staffs to make hybrid one work
- Teachers are doing a great job on social distancing their students
- Video reminding them to mask up and maintain distance
- Difficult to monitor outdoor activity but still reminding kids to keep masks on when congregating
- Lunch in the classrooms – kids doing great on not spilling
- Online numbers went down – didn't have exact numbers available

Meeting adjourned at 7:54 PM.

NEXT PTA MEETING: TUESDAY, DECEMBER 1 @ 6:30-7:45 PM TBD EITHER VIRTUAL OR BAND ROOM

