

How many domains are part of this project?

One

Are all devices (Computers, Tablets or Chromebooks) part of the domain?

Computer - yes

Tablets/Chromebooks - no.

Is there a requirement for printing to be isolated to each location?

We currently have a follow-me print queue that allows employees to send their print job and then release it from any district MFD. Students and staff do not print directly to MFDs.

Wifi rules prevent wireless devices printing directly to printers.

How many servers are currently deployed with PaperCut?

2. 1x as the master for Windows devices and staff Papercut Mobility Print sharing, and a second to provide Papercut Mobility Print sharing to students.

What is the current version of PaperCut being used?

21.1

What is the server OS that PaperCut is deployed to?

Windows Server 2019

How is the current Active Directory authenticating (Windows, Google, etc.)?

Active Directory for Windows and OSX devices

Google SSO for Chrome devices and Chrome browser (via Mobility Print)

Is there currently scanning being performed using OCR?

Yes, Special Education uses a cover sheet with testing documents which utilizes OCR for retrieval.

What is the current Database being used for the PaperCut Application?

MS SQL

There were several questions about Papercut licenses. I think the response below should answer all questions.

We currently have 40 devices licenses. See the screenshot below of our license count:

DEVICE TYPE	LICENSED	IN USE
BioStore IDPoint	2	0
Fast Release Connection	2	2
Konica Minolta Embedded	36	35

Each vendor must provide in their proposal enough device licenses to support the proposed MFDs. You may work with Papercut on a cost proposal to transfer the licenses or you may quote a new/full license for each device. We are eliminating the need for the two Fast Release Connection licenses.

What devices will be printing to the MDFs and printers?

The district is predominantly a Chrome OS district. Our teachers will be printing from Chromebooks. Other staff will print from a Windows or Mac device.

Is the web submission piece involved in this RFP? I didn't believe it was. Please clarify if this needs to be bid as well.

Section D on page 5 refers to web submission software. You can disregard the web submission software. It will not be a part of the proposal. This is our Digital Storefront solution that we use for teachers to submit jobs to the print shop. The successful bidder will not be responsible for any support related to our Digital Storefront and related job submissions through its interface.

The district expects the successful bidder to support our Papercut implementation and help us utilize it according to best practice use.

In the section "Scope of Services" it states that the MFDs and printers must integrate with Digital Storefront. Please clarify what that means.

Disregard this. The Digital Storefront and the MDFs do not need any special integration set up.

Are you wanting to continue to use FMAudit?

If FMAudit is available, the district would continue to use it for our monthly reports. An alternative system can also be used as long as it will provide the option to run a monthly report indicating per click counts (b/w and color) on all printers.

How much click volume is associated with each device?

You can view monthly averages on [this sheet](#).

What's the intended workflow for the keyboard on the device?

The keyboard would be used to enter email addresses (scan to email) and to enter a user id number in the event the employee badge was not available.

Would a 45PPM device be accepted for MPF 1?

Minimum speed is 50. You may include a 55ppm device in your proposal.

You are requesting two 1500 page trays. Will a LCT to the side of the device work?

The footprint of the MDFs needs to be as small as possible. Having the LCT on the side will not work in many of our locations. You may include a LCT that is less than 1500 pages but it may be a factor in our evaluation of the proposal.

If a certain spec listed in the RFP can not be matched by the proposed machines, can that be listed as an exception as long as we notate it and the differences?

Yes. When possible, vendors are asked to "round up" when adjusting specification differences. For example, if you are unable to provide a 50ppm MFD 1 device, go with the next available speed that is above the requested specification. If you are unable to meet or exceed the specification listed in the RFP, please go with the next closest specification.

Clarification was requested for section C on Page 6.

References of at least two (2) municipal public sector clients; **two (2) K-12 public sector clients**, and two (2) private sector clients for whom members of the organizations team has worked continuously for a reasonable period including:

Can vendors bid more than one solution?

Yes, vendors may submit separate proposals for different manufacturers.

Several vendors ask for clarification on the implementation timeline. This response should address all related questions.

The district is aware that supply chain issues could impact this project. We are asking that each vendor communicate all known supply chain issues to their best ability within each proposal submitted. Please provide product availability dates within your proposal. If at all possible, the district would like to have all equipment installed by August 12, 2022. If supply chain issues require that date to be more flexible, the district will work with the successful bidder to prioritize the installation schedule based on available product.

Will you allow us to review our proposal with you after submission?

Yes. I will allow a 30 minute window for each vendor to review their submission if they so choose. Please schedule that 30 minute review with me by Noon on May 13, 2022.

The link in the RFP for “Schedule A” directs to the “Schedule B” document. Can you send Schedule A? And, does Schedule A include volumes per device?

[This sheet](#) is Schedule B. There is no Schedule A. The reference to Schedule A on page 7 of the RFP should have been stated as Schedule B. The monthly averages for the MDF devices is [found here](#).

District clarification on MFD 1 BW and MFD 1 Color Specifications.

The minimum specifications for the dual scan document feeder is 140 sheets.

Do you have a list of owned equipment that is expected to be picked up by the winning vendor?

[Schedule B](#) represents the majority of equipment that would be picked up by the vendor. There are some additional printers and copiers not reflected on this sheet, but the number of unlisted devices will not exceed 10.