

AGENDA

Altoona Elementary PTA Meeting

April 13, 2026

Join Zoom

Meeting: <https://us06web.zoom.us/j/87632876602?pwd=blpiejUzOUoyMzRxSDZlXVXpBWUxEUT09>

Meeting ID: 876 3287 6602

Passcode: 119308

1. Call to order:
2. Welcome/Introductions- Stephanie Scheer, Kirby Connell, Rachel Bruxvoort, Amanda Hintz, Jennifer Houlette, Morgan Miller, Corinne Elscott, Holly Ewing, Libby Adams, Abby McCulley
3. Approve March minutes
 - a. First: Stephanie Scheer
 - b. Second: Ashley Liepa
 - c. Approved
4. Treasurer Report:
 - a. Approve Financials for March
 - i. First: Kirby Connell
 - ii. Second: Rachel Bruxvoort
 - iii. Approved
5. Principal's Report
 - a. Request to do the end of the year picnic again. this year, similar to what occurred last year. Asking for chips and water to be provided again.
 - i. Request approved to come out of All School Events
 - b. Request for enrichment amount for office staff to be used towards field trip t-shirts for 13 Altoona students.
 - i. \$150 allocated for enrichment
 - ii. Request \$195
 - iii. Request to reallocate leftover enrichment funds to cover shortfall
 1. First: Corinne Elscott
 2. Second: Holly Ewing
 3. Approved

- c. Summer school invite option coming- more info soon
- d. The city of Altoona will not be contributing to Bravo Des Moines moving forward.
This will mean Altoona Elementary and other Altoona city elementaries will no longer receive Kids and Culture funding which pays for a lot of our field trips (tickets and bussing).

6. Staff Report

- a. Students love the new books that were purchased from the book fair!
- b. The library has been reorganized by categories to help students navigate to favorite genres.

7. Committee/Coordinator Reports

- a. Book Fair-Holly Ewing and Joanna Smart
 - i. Gross sales from spring bookfair: \$6,896.83
 - ii. Gave \$500 scholastic dollars to the library
 - iii. Free book order forms sent out to teachers
 - iv. Scholastic News being ordered soon
- b. Spirit Wear- Libby Adams
 - i. Spring spiritwear order was smaller than expected
 - ii. \$74.70 from NCT Designs
 - iii. \$18.45 from 515 Creative Designs
- c. Hospitality- Libby Adams
 - i. Teacher Appreciation: "Because You Always Raise the Bar"- bagel bar, stationary bar, trail mix bar, candy bars and cards, Sips Energy Beverage bar
- d. Fundraising-
 - i. Spring Fundraiser- Read-a-thon: Ashley Liepa, Joanna Smart-Update on current amount raised so far-reading logs and cash donations due on 15th.
 - 1. Current total: \$2,835
 - 2. Picking up cash donations and sheets on Thursday
 - ii. Golf and Games In the Halls- Raffle: Amanda Hintz, Tiffany Capps, Sponsors: Stephanie Sheer, Concessions: Rachel Spencer, Liz Moore, Golf and Games: Kirby Connell, Jenna Taylor, Joanna Smart, Abby McCulley
 - iii. Restaurant Nights- Stephanie Scheer
 - 1. May 4th at Dairy Queen 5-8 PM.
 - a. Need to show flyer
 - iv. Cookie Dough- Amanda Hintz, do we want to do this again?

1. Looking for a Co-chair for next year to pass on to for the following year
- e. Santa's Attic- Tiffany Capps, Mandy Penning, Heather Dillwood-
 - i. Replenishing wrapping supplies (bags/tissue paper have already gotten bows, staplers that actually work)
- f. Warm Kids Warm Hearts- Kirby Connell
 - i. Partnered with Caring Hands and received several tubs with winter gear!
- g. Membership- no new members. Current- 57.
- h. Social Media- 236 followers
- i. Bylaws
 - i. Nothing new at this time.

8. New Business-

- Policy and Procedures Manual:
 - Reminder: Each committee should begin to put together a guideline of procedures for each committee tasks.
 - If there are already lists/procedures created send those to Tiffany altoonapta@gmail.com and make sure they are saved in the PTA drive in the appropriate folders. Graphics/forms/any info created or helpful to the committee should be saved on the PTA drive.
- Nominations for open positions from Nominating Committee: Amanda Hintz, Jen Houlette, Ashley Liepa
 - President: Tiffany Capps and Kirby Connell (year 2)
 - Vice President: Crystal Seier
 - Treasurer: no one at this time
 - Secretary: Stephanie Scheer
- PTA Priority Survey review
- Playground Project
- Next PTA meeting – May 11, 6:30 PM

9. Adjourn